

## Constitution

### Article I. Name

Section A. The name of this organization shall be the Multicultural Greek Council at Emory University, hereinafter referred to as the “MGC.”

Section B. The Founding Members of the MGC include:

1. ΔΦΛ - Delta Phi Lambda Sorority, Inc.
2. ΔΦΩ - Delta Phi Omega Sorority, Inc.
3. ΛΘΑ - Lambda Theta Alpha Latin Sorority, Inc.
4. ΞΚ - Xi Kappa Fraternity, Inc.

### Article II. Goals and Purposes

Section A. The primary purpose of the MGC is to unite its member organizations in order to share ideas and resources, promote mutual respect and equality, provide a support network for involved students, and collectively accomplish the following goals:

1. To provide an environment that promotes cross-cultural interaction and understanding among all students at Emory University.
2. To serve the governing body of the organization approved for membership in the Multicultural Greek Council at Emory University.
3. To organize and implement activities and events that will build and support member organizations and relations between them, the campus, and the local community.
4. To serve as a forum for discussion and debate on issues and concerns pertinent to the general campus and the multicultural Greek community in particular.
5. To promote scholarly excellence in the member organizations and provide academic support to substantially improve the retention and graduation rate of individual members.
6. To coordinate programs and services in order to promote and foster the development of strong individual leadership, communication, and interpersonal skills.
7. To serve as a mediator of disputes and conflict between Multicultural Greek Council organizations or between member organizations and external entities.
8. To establish a positive relationship and interact regularly with the Interfraternity Council, Intersorority Council, and National Pan-Hellenic Council in an effort to cooperate on educational programming, multicultural awareness opportunities, community service initiatives, and social activities, especially with new member classes.
9. To serve as liaison between the Multicultural Greek Council member organizations, other Greek Organizations at Emory University, all student organizations, the student body, the university administration and faculty, and the local community.

10. To promote higher education opportunities by supporting university efforts to recruit and admit a diverse applicant pool.

### Article III: Membership and Privileges

Membership and all privileges, including voting and officer positions, must be extended to all students without regard to age, ethnicity, gender, disability, color, national origin, race, religion, sexual orientation, or veteran status. **However, religious student organizations will not be denied registration solely because they limit membership or leadership positions to students who share the same religious beliefs, in concordance with the anti-discriminatory policy**

### Article IV: Powers

Section A. The Constitution shall be the supreme governing agency of the MGC at Emory University and shall remain paramount to any conflicting bylaws.

Section B. The MGC shall have the power to levy and collect dues (**Dues will be agreed upon by all participating organizations.**)

Section C. The MGC shall have such powers as are necessary to regulate the relations among individual organizations and the Council itself, if and only if, it affects the business of the Council.

Section D. The MGC shall have the power to admit, at its own discretion, groups to membership as either Established or Associate members.

Section E. The Executive Board of the MGC shall have powers and duties as are prescribed in the Bylaws of the MGC.

### Article V: Council Structure

Section A. The MGC shall appoint advisors from the Greek Life office and/or university faculty. The Council shall consist of an Executive Board, Committee Chairs, and delegates of the member organizations.

### Article VI. Membership Provisions

Section A. The MGC at Emory University shall be composed of all eligible fraternities and sororities on campus.

Section B. There shall be two classes of membership, Established and Associate:

1. The Established membership of the MGC shall be composed of all eligible Greek letter fraternity and sorority organizations in good standing at the Emory

University. Established membership will maintain full active membership rights (Article VI, Section C.) The following are their rights:

- a) The right to be involved in all MGC activities as specified in this Constitution.
  - b) The right to vote.
  - c) The right to initiate amendments to the MGC Constitution and Bylaws.
  - d) The right to hold office on the MGC Executive Board.
2. The Associate membership of the MGC shall be composed of all international ethnically-based Greek letter fraternity and sorority newly formed organizations in good standing at Emory University. The Associate membership will maintain limited rights, while at the same time completing the criteria for active membership (see Article VI, Section D). The following are their limited rights:
- a) Associate member organizations and their delegates have the capability to speak on issues regarding MGC affairs.
  - b) Associate member organizations and their delegates cannot initiate amendments to the MGC Constitution or its bylaws.
  - c) Associate member organizations cannot hold office on the MGC executive board.

#### Section C. Criteria for Membership

1. The member organizations must be international ethnically-based Greek letter fraternity or sorority organizations oriented in community service and social activities that are registered and in good standing with the appropriate university office.
2. Member organizations must adhere to the rules and regulations contained in the MGC Constitution.
3. Member organizations are responsible for two community service projects per semester (total of four projects per academic year), with at least one project being held in the Atlanta community.
4. Member organizations must actively participate in MGC-sponsored events.
5. Member organizations must regularly attend General Body meetings of the MGC.
6. Member organizations must pay all fines and fees that they may procure as members of the MGC.
7. Established member organizations must pay dues of \$50 per semester and \$7 per member. Associate member organizations must pay dues of \$50 per semester and \$3.50 per member. All dues are paid per semester to the MGC to support MGC plans, objectives, and sponsored events. Dues must be paid by the second general meeting of each semester during the regular academic year. New members must pay per member fees at the second general body meeting of the first full semester they are members. For every meeting that dues have not been paid, member organizations must pay a late fee of \$20.
8. Each member organization must maintain a combined cumulative grade average of 2.5.
9. At the final General Body meeting each semester, each member organization shall present a follow-up report detailing the completion of the requirements for good

standing (i.e. academics and good standing). These reports will be compiled for the MGC annual report.

10. Violation of any section of this constitution by any member organization shall warrant judicial action by the MGC.

#### Section D. Criteria for admission into the MGC

1. Prior to beginning any recruitment efforts at Emory University, interested organizations shall contact the Multicultural Greek Council executive board and/or advisor in order to ensure that any efforts to become part of the MGC are not thwarted by actions not in line with University's regulations.
2. Each MGC expansion period will last for 4 consecutive semesters excluding summer semesters. During the first two semesters, the council is allotted 3 membership openings for interested organizations. There will be no new presentations during the second 2 semesters of the expansion period.
3. The MGC Executive board shall accept applications for membership into the council at the beginning of each expansion period on the first day of classes.
  - a) All parts of the application must be turned in to the MGC for an interested organization to be scheduled for presentations.
  - b) Each organization applying for Associate membership must pay a non-refundable application fee of (\$75) seventy-five dollars; (\$50) fifty dollars to be counted as dues for the first active semester should the organization receive Associate Membership status. If an interested organization has already applied and was denied membership during a previous expansion period, the organization is only required to pay the (\$25) twenty-five dollar application fee.
  - c) An organization may apply for associate membership status only after a member organization of the same interest has completed at least 4 semesters of membership, or if the member organization has a current roster of at least ten members. However, if the current roster of the member organization is less than ten for 4 semesters excluding summer semesters, then the non-member organization is eligible to apply for Associate Membership Status. It is the MGC Executive Board's jurisdiction to determine if two organizations are of similar interest.
4. The organization seeking membership into the MGC shall make an introductory presentation to the MGC Executive Board.
5. This presentation should include information about the organization's history, programs/projects, international or regional (if applicable) governing board, detailed outline and timeline for intake at Emory University, a list of potential interests, chapter advisor info, the organization's constitution and by-laws, an official letter of endorsement from the international organization as the charter granting organization, a copy of the group's risk management policy, and any other info that the organization deems will help their expansion effort.
6. The MGC Executive Board with vote to allow or deny the organization the

- opportunity to present to the MGC General Body. If the applying organization has fulfilled the expansion requirements and is denied the initial vote by the MGC Executive Board to present to the MGC General Body, the applying organization has the right to request an appeal within the week after being denied. This appeal shall result in a presentation to an Ad Hoc committee at a date to be determined by MGC within the same expansion period. The Ad Hoc committee shall be composed of all Greek Life Office and Student Affairs administration at Emory University. An applying organization shall only be given one Ad Hoc committee per expansion period. The applying organization must contact the Parliamentarian and Advisor of the Multicultural Greek Council within 5 business days of denial to request an Ad Hoc committee.
7. If passed by the Executive Board or the Ad Hoc Committee, the organization must then present to the MGC General Body.
  8. After each presentation, the member organizations of MGC will turn in to the MGC Executive Board a written evaluation of the applying organization's presentation.
  9. If membership is extended, each new provisional organization will be required to meet with the Executive Board and MGC Advisor to receive the necessary information on rules, regulations, and requirements to receive full recognition from the Council.
  10. If the organization presents to the General Body and are denied admission into the MGC, the organization must wait to re-present until the next expansion period.
  11. Each expansion organization will receive notification of the status of a vote no later than two weeks after their presentation.
  12. If the organization is granted membership, it must complete the following requirements in addition to the requirements of Established members of the MGC (see Article VI, Section D):
    - a) Complete at least two semesters during the regular academic year of Associate status.
    - b) During this period, the Associate member organization must not miss more than one General Body meeting.
    - c) A chapter must submit, in writing, their national and/or local policies on hazing and general codes of conduct to the Executive Board.
    - d) Associate members cannot initiate amendments to the MGC Constitution.
    - e) During their Associate membership, organizations are granted a voice and half a vote in the MGC.
  13. Upon successful completion of the aforementioned requirements, completion of any other requirements that the appropriate university office requires, the General Body shall vote to admit the organization in question to Established membership status. A group must be approved by two-thirds majority vote of the Established group membership of the MGC at Emory University.
  19. Shall the interest group fail to comply with the policies stated in this section, they will not be allowed to apply for Associate Membership until all the founding

members of the organization have graduated or withdrawn from Emory University.

#### Section E. Definition of Community Service

1. The following is a list of events that may be counted as community service projects for the MGC:
  - a) A community service project is defined as a workshop, panel discussion, or guest speaker which highlights specific problems or needs in the community, suggested by the chapter's cultural affiliation and represented by the population of the city of Atlanta. (No more than one workshop/panel per year can be counted toward the community service requirements for member organizations).
  - b) A community service project may consist of volunteer time at a local nonprofit organization or event (e.g. The American Red Cross, The Clarke County Boys and Girls Club, Walk America, etc.). At least 2/3 of the members in an organization must volunteer their time for the non-profit organization or event in order for it to count as an official community service project.
  - c) Fundraisers where all profits are donated to a non-profit organization or event. (No more than one fundraising event per year can be counted toward the community service requirements for member organizations).
2. Verification letters for all major community service and fundraising activities must be submitted to the MGC in member organizations' end of semester reports. Verification letters should contain the following:
  - a) Date, time, and place of the community service project.
  - b) Organization under which the project was done.
  - c) Signature from the head of the organization under which the project was done
  - d) If the project was solely sponsored by a MGC member organization, a flyer or other published advertisement will be accepted as verification for community service projects.

Section F. The MGC at Emory University does not permit any action taken or situation created intentionally, whether on or off university premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. The MGC's Hazing Policy can be found in Article XIII.

Section G. This MGC at Emory University hereby agrees to abide by all Emory University rules and regulations and does not discriminate on the basis of race, creed, color, national origin, disability, religion, or sexual orientation.

Section H. Members of the organization are free to leave and disassociate without fear of retribution or harassment.

## Article VII. Officers

Section A. The officers of the MGC shall be President, Executive Vice President, VP Communications, VP Programming, VP Finance, and VP Records.

Section B. The officers shall be members of organizations holding Established membership in the MGC at Emory University. Members from fraternities and sororities holding Associate membership shall not be eligible to hold office.

Section C. The officers shall serve a term of one year, from the first Tuesday in November through the first November of the following year.

Section D. Any officer failing to perform his or her duties shall resign or be impeached.

### Section E. Council Officers and Duties

1. It shall be the duty of the President to:
  - a) Offer consideration of all motions with a loose interpretation of Robert's Rules of Order.
  - b) Declare results of Council voting.
  - c) Call special/emergency meetings.
  - d) Serve as the official spokesperson for the MGC.
  - e) Appoint all committee chairpersons not otherwise provided for in the Constitution of the MGC with approval of the Executive Board.
  - f) Represent the MGC at civic and social functions, or when the council is called upon by the member organizations for representation.
  - g) Chair the Executive Board.
  - h) Serve as the official representative of the MGC to the appropriate office of Emory University.
  - i) Co-sign with the Treasurer for all withdrawals and any other transactions regarding the MGC's bank account.
  - j) Request the removal of any person from any council meeting with due cause with approval of the Board.
  - k) Submit a written report upon completion of term of office to be filed in the MGC's files and with the MGC Advisor.
2. It shall be the duty of the Executive Vice President to:
  - a) Be well versed in the Constitution of the MGC.
  - b) Represent and preside over all regular and special meetings and assume the duties of the President.
  - c) In the event that the President resigns or is impeached, the Executive Vice President shall assume the role of President until the Executive Board can hold special elections.
  - d) Ensure compliance with all MGC policies and procedures.
  - e) Oversee appointed committees and chairs.

- f) Provide and make readily available to the MGC organizations all policy and procedures and provide training and education in policy and procedure to new member organizations.
- g) Serve as interpreter and be responsible in handling grievances or complaints by member organizations of any procedural dispute.
- h) Review annually, and propose changes when necessary, the MGC Constitution, By-Laws, and the MGC Judicial Procedure with the council.
- i) Serve as interpreter in the case of any procedural dispute.
- j) Establish that a quorum is present at General Body meetings.
- k) Supervise the election process.
- l) Serve as the chair of all Judicial Committees. In cases where his or her own chapter is involved, the MGC's Advisor will appoint a temporary replacement, who must be a MGC Executive officer.
- m) Maintain a complete and updated binder which will include relevant information of all MGC organizations; updated grades, and contact information for the Executive board and General Body; Judicial policy and procedures; Emory University's Code of Conduct; and any documentation or correspondence produced as a result of judiciary procedures.
- n) Submit a written report upon completion of term of office to be filed in the MGC's files and with the MGC Advisor.

3. It shall be the duty of the VP Communications to:

- a) Serve as the Public Relations spokesperson to the MGC and be responsible to disseminate favorable publicity about the MGC and its member Fraternities and Sororities.
- b) Oversee MGC-sponsored service projects, activities and events open to other Greeks and the University.
- c) Ensure and enforce compliance of Intake and Hazing policies.
- d) Work with all Greek Councils and Emory University Administration in planning major Greek events for the year and any joint recruitment efforts.
- e) Maintain a complete and updated binder, which will include: programming resources, reports of previous programming, and contact information for future programming; news media contacts and relevant press releases; Risk Management policy and procedure.
- f) Serve as liaison to all police agencies in regards to judicial procedures.
- g) Educate social chairs on appropriate risk management issues.
- h) Working closely with VP Programming to ensure the success of all events that MGC hosts or partakes in.

4. It shall be the duty of the VP Programming to:

- a) Responsible for creating and executing events on campus, i.e. "MGC Welcome Back Step Exhibition" in the fall.



- b) Making sure that MGC is actively involved on campus, especially events such as Dooley's Week, Unity Month, Homecoming, Family Weekend, Essence of Emory, etc.
  - c) Working with other on-campus organizations as well as ISC/IFC/NPHC.
  - d) Responsible for creating and executing events within MGC (i.e. Monthly MGC mixers, Philanthropic Events, and Study Breaks)
  - e) Must have budgets for events approved by VP Finance.
5. It shall be the duty of the VP Finance to:
- a) Keep an accurate account of all monies received and paid by the MGC.
  - b) Provide receipts for all monetary transactions on behalf of the MGC.
  - c) Deposit all funds received into the council's bank account.
  - d) Prepare a budget for each semester by the third General Body meeting of the MGC of such semester.
  - e) Present a financial report to the General Body at each regular General Body meeting.
  - f) Collect dues and accounts receivable
  - g) Be responsible for the Council's fundraising and solicitation efforts.
  - h) Submit a written report upon completion of term of office to be filed in the MGC's files and with the MGC Advisor.
  - i) Co-sign with President for all withdrawals and any other transactions regarding the MGC's bank account.
6. It shall be the duty of the VP Records to:
- a) Maintain accurate minutes of all proceedings at General Body meetings, emergency meetings, and Executive Board meetings.
  - b) Present the minutes of the previous meeting to the General Body for approval prior to the start of the current meeting.
  - c) Reserve all meeting rooms.
  - d) Notify chapter delegates and executive officers of upcoming meeting times and places.
  - e) Organize and maintain a filing system to include all records and information of the MGC.
  - f) Maintain and distribute a phone list of all member organizations including their chapter advisors, chapter presidents, voting representatives and alternatives, and the judicial board representatives. Phone lists should contain current local addresses, phone numbers, and e-mail addresses.
  - g) Maintain and distribute a phone list of the MGC executive officers. Phone lists should contain current local addresses, phone numbers, and e-mail addresses.
  - h) Assist the appropriate office in updating chapter membership rolls and officer database rosters at the beginning of every semester.

- i) Handle all correspondence (e.g., thank you notes) with the university and Atlanta communities.
- j) Submit a written report upon completion of term of office to be filed in the MGC's files and with the MGC Advisor.
- k) Collect all Officers' reports and compile into one MGC annual report.
- l) Document the activities of the MGC.
- m) Maintain a scrapbook for the council, including pictures, important documents, etc.
- n) Publish an Annual Report for the council.
- o) Work with the Public Relations Committee Chair to write and distribute press releases for the council's activities.
- p) Submit a written report upon completion of term of office to be filed in the MGC's files and with the MGC Advisor.

## Article VIII. Qualifications and Elections of Officers

Section A. General requirements for the officers of President, Executive Vice President, VP Communications, VP Programming, VP Finance, and VP Records shall be as follows:

1. The candidate must be an initiated member of a fraternity or sorority holding Established membership status in the MGC at Emory University.
2. The candidate must be a full-time student and have a 2.5 cumulative GPA. He or she must not be on any type of university scholastic or disciplinary probation. Grades and conduct status must be verified by the appropriate office.

Section B. Specific Requirements

1. Individuals interested in the office of President must be active members of their chapter for a minimum of one year to be considered for nomination. To be considered active, an individual must be listed on his or her chapter's membership rolls submitted to the appropriate office during the previous semester (excluding summer).
2. Individuals interested in the offices of Executive Vice President, VP Communications, VP Programming, VP Finance, and VP Records must be active members of their chapter for a minimum of one semester to be considered for nomination. To be considered active, an individual must be listed on his or her chapter's membership rolls submitted to the appropriate office during the previous semester (excluding summer).

Section C. Nominations

1. Nominations shall be open for three consecutive meetings.
2. Only voting representatives of each member organization may nominate a candidate or second a nomination (this excludes member organizations on associate status).

3. The procedure for nominations shall be as follows:
  - a) Individual nominated by an organization.
  - b) Nomination must be seconded. No organization may second their own nomination.
  - c) Candidate must accept nomination in person.
  - d) Following acceptance of a nomination, a candidate must submit a letter of intent to the Parliamentarian within five business days.
  - e) All nomination procedures must be done in order of succession with the presentation for each office:
    - i. President
    - ii. Executive Vice President
    - iii. VP Communications
    - iv. VP Programming
    - v. VP Finance
    - vi. VP Records
  - f) Any nominee who does not meet the qualifications and criteria for a particular office will have his or her name removed from consideration of that office.

#### Section D. Presentations

1. The duties and responsibilities of each office are to be read to the candidates by the presiding officer at the time of elections.
  - a) Each candidate shall be allowed to make a presentation no longer than five minutes of his or her goals and platform.
  - b) Following his/her speech, the candidate will entertain questions relevant to the office and his/her ability to discharge the duties and responsibilities of the office. The question and answer session shall last no longer than five minutes and shall be mediated by the presiding officer.

#### Section E. Elections

1. The Executive Vice President shall preside over elections, unless running for office. In such a case, the President shall preside over the process.
  - a) Elections will be held on the first Tuesday of November.
  - b) Elections shall be conducted by secret ballot, adhering to the order of succession.
  - c) A candidate must win by a simple majority.
  - d) In the event of a three-way tie, a run-off shall be held. In the case of a two-way tie, the presiding MGC Executive Board shall decide on a winner. Current members of the Executive Board who are running for a consecutive term in the office for which the tie exists shall not participate in breaking the tie.
  - e) Each Established member organization has one vote.

- g) Election results are to be tabulated immediately following each vote by the presiding Parliamentarian and the MGC Advisor.

**Section F. Impeachment Procedures**

1. Any member of the MGC shall be able to initiate impeachment procedures for any officer of the MGC on the following grounds:
  - a) Dereliction of duty.
  - b) Mismanagement or misuse of MGC funds.
  - c) Failure to maintain the minimum required credit hours or 2.5 cumulative GPA during the course of office.
  - d). Inappropriate conduct and/or behavior.
2. The impeachment procedures shall be as follows:
  - a) The alleged violations must be presented in writing to the Parliamentarian. The allegations shall be presented to the General Body at the next meeting.
  - b) Following the presentation of the allegations, the General Body may vote to send the matter before the Judicial Committee. A simple majority is required.
  - c) If the matter is sent before the Judicial Committee, a hearing must take place within two weeks (except in the case of the offense occurring right before or during a time when the university is not in session). The accused, all chapter Presidents, and the Judicial Committee members will be notified in writing of the alleged charges, the accused, and the date and time of the hearing.
  - d) The Judicial Committee will convene and formally hear the accusations and the rebuttal. The accused shall have the opportunity to defend the issue.
3. The decision of the Judicial Committee can include the following:
  - a) Removal from office (2/3 vote required).
  - b) Fines (amount to be determined by the Peer Judicial Review Board).
  - c) Appropriate sanctions.
  - d) Combination of the above.
4. Appeals may be made in writing to the MGC advisor.

**Section G. Vacancies**

1. Should the office of the President, Executive Vice President, VP Communications, VP Programming, VP Finance, and/or VP Records

become vacant for any reason, the procedure for filling the office or offices shall be as follows:

- a) At the first General Body meeting where a vacancy exists, the Parliamentarian shall:
    - i) Announce the vacancy to the Council.
    - ii) Ask for nominations. Nominations must also be held prior to the election at the next MGC meeting.
  - b) An election shall occur at the next MGC meeting following the announcement of the vacancy, except in the case where the announcement falls on the last Council meeting of the semester and/or year. In this case, the election will be held at the first meeting of the next semester.
  - c) Because of the nature of this election, the official voting delegate is required to attend and the vote of substitutes will not be accepted.
  - d) All other regular election procedures shall be upheld.
2. Should vacancies develop during the summer, the office is appointed temporarily by the MGC Executive Board.

**Article IX.** General Body

**Section A.** General Body

1. The General Body of the MGC shall be composed of the delegates from each member organization.
2. The General Body has voting power on all matters.
  - a) The General Body has the power to elect and impeach Executive Board officers.
  - b) The General Body shall have the power to deliver mandates to member organizations and to the members of the Executive Board.
  - c) The General Body shall be provided with a copy of the agenda by the executive board prior to the start of each general meeting.

**Section B.** General Body Meetings

1. General Body meetings shall be held weekly on nights designated each semester.
2. Special meetings of the MGC may be called by the MGC President 72 hours in advance for the Executive Board when necessary and shall be called by him or her upon the written request of any Established or Associate member fraternity or sorority.

3. The General Body meetings will consist of the General Body, the Executive Board officers, and the Advisors.
4. Two-thirds of the General Body members, which consist of the delegates of each organization, and at least two-thirds of the council's Executive Board Officers must be in attendance for a quorum to be present and the meeting to be official.
5. Quorum for voting on General Body issues consists of all General Body members.
6. Unless otherwise specified, a simple majority (50% + 1) shall be required to carry a motion.
7. All meetings shall follow parliamentary procedure on a loose accordance to Robert's Rules of Order.
8. Delegates from member organizations are expected to attend General Body meetings.
  - a) Each organization may miss only two meetings per semester. If an organization is not represented at two or more meetings during a given semester, judicial action may result. A (\$5) five dollar fine will be charged to the organization for not being present at council meetings.
  - b) Being late to a General Body meeting shall count as 1/2 of an absence. A chapter shall be considered late if their delegate or representatives arrive after the meeting is called to order. Two late arrivals will result in one absence.

**Section D.** Chapter Delegates

1. Each Established member organization shall have one vote and Associate member organizations shall have no vote in the General Body meeting to be cast by an official delegate of the organization.
2. Each member organization must declare their official delegate and an alternate in writing to the MGC President no later than the first General Body meeting of each semester.
3. In the event that neither the elected delegate nor the alternate is present, an unspecified alternate may vote only if a written proxy signed by the President of the respective organization is provided.
4. Delegates shall speak on behalf of and make decisions for their respective organizations and should be able to do so without adjournment or consultation with other chapter officers.

5. Organizations are responsible for the actions, conduct, and fulfillment of the duties and responsibilities of their delegates.
6. MGC Executive Board officers cannot function as chapter delegates or vote for their respective organizations unless done so through a proxy.

**Article X.** Ad Hoc Committees

**Section A.** The Executive Board shall establish ad hoc committees and make such appointments as may be required to carry out the business of the MGC.

**Article XI.** Regulations

**Section A.** All member groups of the MGC shall be bound to this Constitution, the Bylaws, and any of the MGC's established rules as well as the rules and regulations of Emory University, the State of Georgia, and the United States of America.

**Section B.** If any member fraternity or sorority violates any regulations of the Constitution, Bylaws, or Emory University, it shall be subject to the penalties of the MGC.

**Section C.** Violations shall be judged by and penalties imposed by the MGC Judicial Committee as provided for in the MGC Constitution.

**Section D.** The procedures for bringing violations before the Judicial Committee shall be set forth in Article XII.

**Article XII.** Judicial Procedure

**Section A.** The primary purpose of the MGC judicial process is to educate MGC chapters about the rules and regulations that are designed to ensure the safety and well-being of members. The secondary purpose is to help chapters who do not adhere to these rules through a fair and educational process that will make them more responsible members of the Council.

**Section B.** Initial Procedures

1. Any act that is a violation of the University Student Conduct Code and/or the MGC Constitution or Bylaws may result in sanctions by the MGC Judicial Committee.
2. Upon receipt of an official complaint against a member group, the MGC Executive Vice President will consult with the President of the accused chapter as well as the Director of Student Judicial Affairs concerning the offense.

3. A Judicial Committee will be formed, composed of the MGC President, MGC Executive Vice President (as chair), MGC VP Communications, MGC Advisor, and the appropriate school official. The function of this committee will be to determine whether an incident is a group matter involving the chapter or an individual matter. This is done through an investigation carried out by the Student Judiciary Board. A written report of the investigation is required to be completed no later than seven working days after the investigation has begun. Individual matters will be referred to the MGC VP Communications. This does preclude an action from being judged to concern both the organization as a whole and individual member.

**Section C. Judicial Committee**

1. The Judicial Committee has the right to make a determination of responsibility and to levy sanctions, not including social probation or suspension of chapter, based on the findings of the investigation.
  - a) The Judicial Committee, composed of the MGC President, MGC Executive Vice President (as chair), MGC VP Communications, MGC Advisor, and the appropriate school official, shall present the investigation report to the accused chapter's President or representative and Advisor during a mediation meeting. If the chapter accepts responsibility for the incident, the chapter can reach an agreement with the Judicial Committee on sanctions. If such an agreement is reached, the judicial process ends.
  - b) If the chapter does not accept responsibility for the incident, the Judicial Committee will excuse the chapter representatives after review of the investigation report and the committee will determine responsibility and, if necessary, impose sanctions.
  - c) If the Judicial Committee finds the incident too serious to be handled through the aforementioned method or if responsibility cannot be readily determined, a mandatory judicial hearing will be scheduled.
  - d) Following the Judicial Committee meeting, the chapter President will receive a letter stating the following:
    - i) Date of the incident
    - ii) Specific alleged violation
    - iii) Findings (responsible/not responsible)
    - iv) Sanctions levied (if any)
    - v) Choice of judicial hearing or acceptance of sanctions
  - e) The chapter will have three business days upon receipt of the letter to respond in writing of its decision to accept the findings or request a hearing.
  - f) If the chapter refuses to accept the sanctions imposed by the Judicial Committee, they may choose between an informal or formal



hearing. If a hearing is requested, the chapter President must state the chapter's selection of hearing format in the letter.

- g)** The judicial committee has the right to determine the type of hearing format for the accused chapter.

#### **Section D.** Hearing Formats

##### 1. Informal Hearing

- a)** For an incident determined by the Judicial Committee, the MGC Judicial Committee may execute an informal hearing. Under these circumstances, the MGC President, MGC Executive Vice President (as chair), MGC VP Communications, MGC Advisor, and the appropriate school official will serve as the Judicial Hearing Board and will make a determination of responsibility and recommend sanctions appropriate school official. The appropriate school official shall take these recommendations under advisement and impose official sanctions.

##### 2. Formal Hearing

- a)** For an incident determined by the Judicial Committee to be a group matter, the MGC Judicial Committee may execute a formal hearing. A formal Judicial Hearing Board will be appointed and will consist of:
  - i)** The MGC Executive Vice President who shall chair the committee, except in cases where his or her organization is involved. In such cases, the MGC President shall appoint a temporary replacement, which must be a MGC Executive Officer.
  - ii)** One judicial representative from each of the MGC member organizations. In no case shall a member of the Judicial Hearing Board be a member of an organization involved in the incident. Each chapter must assign one member to serve as the organization's judicial board representative. An alternate representative must also be selected. Both the representative and his or her alternate must go through training and be willing and able to serve on the Judicial Hearing Board.
  - iii)** One faculty advisor.
  - iv)** The appropriate university official will be present at all formal hearings to take notes.
  - v)** The formal Judicial Hearing Board will make a determination of responsibility and recommend sanctions (if appropriate) to the

appropriate university officer. The appropriate university officer shall take these recommendations under advisement and impose official sanctions.

**Section E.** Rights of the Accused Chapter

1. The rights of the accused chapter shall include the opportunity to:
  - a) Be notified of an investigation.
  - b) Have in writing the specifics of the offense and the rule(s) and/or regulation(s) which has/have been alleged to have been violated.
2. Have a list of the names of all possible Judicial Committee and/or Judicial Hearing Board members.
3. Have a list of names of witnesses called to testify.
4. Know the charges, members' names, witnesses' names, time, date, and location of the hearing at least five days before the hearing.
5. Know that the hearing will be recorded.
6. Have a chapter representative testify on the chapter's behalf.
7. Have an advisor and/or legal counsel present in an advisory capacity.
8. Call witnesses on the chapter's behalf if such witnesses and other attending members are presented in writing to the MGC Parliamentarian and appropriate university official at least one day prior to the hearing.
9. Confront and question all witnesses who will testify.
10. Appeal the sanction and decision to the appropriate university official.

**Section F.** Hearing Procedures

1. Opening by MGC Executive Vice President (as chair): sets guidelines for hearing and describes process. (Witnesses present) (Begin taping)
2. Introduction of judicial board. (Witnesses leave)
3. Charges read by board chairperson.
4. Statements by witnesses, one at a time.

5. Questions by judicial board.
6. Questions by accused chapter.
7. Statements by accused chapter.
8. Questions by judicial board.
9. All witnesses and chapter representatives leave room. (End taping)  
Decision of responsibility (responsible or not responsible) and  
determination of sanction recommendation.
10. The recommendation of the hearing board is to be sent to the appropriate  
university official by the MGC Executive Vice President.
11. The MGC Executive Vice President informs the chapter President of the  
recommendation.
12. If the chapter President wishes to meet with the appropriate university  
official prior to the appropriate university official's decision, he or she  
must schedule an appointment within two business days following the  
hearing.

**Section G.** Possible Sanctions

1. The following represent possible sanctions which can, alone or in  
combination, be imposed by the Judicial Hearing Board:
  - a) Written reprimand
  - b) Fines
  - c) Community service
  - d) Educational programs
  - e) Suspension from MGC activities (including intramural sport teams,  
committees, etc.)
  - f) Letter to inter/national fraternity or sorority officers.
  - g) Conduct probation
  - h) Alcohol probation

- i) Social probation
  - j) Deferred suspension (a definite period of observation and review during which any further act of misconduct would merit suspension of all chapter activity)
2. Recommendation for revocation of active chapter status membership.
- a) A two-thirds vote of the Judicial Hearing Board shall be necessary in order to pass a recommendation for revocation of active chapter status.
  - b) All other decisions shall be based upon majority vote of the Judicial Hearing Board.

**Section H.** Notification of Penalty

- 1. The MGC Executive Vice President shall write and deliver, within one week of the date it was imposed, any penalty to the inter/national President of the organization involved.

**Section I.** Appeals Process

- 1. If a chapter President wants to appeal the decision made by either an informal or formal Judicial Hearing Board, he or she must:
  - a) Submit a letter in writing to the appropriate university official citing the reason(s) for believing the decision to be incorrect or improper within five business days of the date of receipt notifying the chapter of the original decision. Failure to appeal in writing and make an appointment within the allotted time will render the original decision final.
  - b) The Vice President of Student Affairs has ten business days after the appeal meeting to make a decision and notify the chapter President.
  - c) The decision of the Vice President of Student Affairs is final.

**Article XIII.** Hazing Policy

**Section A.** The MGC and Emory University does not condone hazing in any form. Hazing is defined as any intentional, negligent or reckless action, activity or situation that causes another pain, embarrassment, ridicule or harassment, regardless of the individual's willingness to participate. Such actions and situations include, but are not limited to, the following:

- 1. Forcing or requiring the drinking of alcohol or any other substance;

2. Forcing or requiring the consumption of food or any other substance;
3. Calisthenics (push-ups, sit-ups, jogging, runs, etc);
4. "Treeings";
5. Paddle swats;
6. Line-ups;
7. Theft of any property;
8. Road trips;
9. Scavenger hunts;
10. Causing fewer than six (6) continuous hours of sleep per night;
11. Conducting activities that do not allow adequate time for study;
12. Forcing or requiring nudity at any time;
13. Performing acts of personal servitude for members (driving them to class, cleaning their individual rooms, serving meals, washing cars, shopping, laundry, etc);
14. Forcing or requiring the violation of University policies, federal, state or local law.

**Article XIV.** By Laws

**Section A.** The MGC at Emory University may establish By Laws to this Constitution provided that such Bylaws do not conflict with the provisions herein, and further provided that such By Laws be introduced by a member of the MGC, read and passed by a two-thirds vote at two meetings of the General Body of the MGC.

**Article XV.** Amendments

**Section A.** This Constitution may be amended by a three-fourth vote of the voting delegates of the MGC at Emory University at two separate meetings (first meeting proposed and second meeting voted).

**Section B.** Any amendments made to the MGC Constitution must be reviewed by the General Body. Proposed amendments must be given to the General Body in writing at the preceding meeting.

**Section C.** Amendments can only be initiated by organizations holding Established membership in the MGC.

**Article XV.** Communication With Other Greek Councils

**Section A.** In an effort to maintain open communications and a positive relationship with other Greek councils and organizations, the Multicultural Greek Council will:

1. Proactively seek to engage in conversation with the Interfraternity, Pan-Hellenic, and National Pan-Hellenic Councils.
2. Send one representative of the Multicultural Greek Council to major events sponsored by other Greek councils.
3. The Multicultural Greek Council will seek other means of positive communication with other Greek Councils.

**Article XVI.** Scholarship

Section A. **Grade Point Calculations**

The Greek Office will compile the grade point average of each member organization each semester.

Section B. **Awards**

The Multicultural Greek Council will encourage academic excellence by recognizing those members who maintain high scholastic averages, those chapters with the greatest overall GPA improvement, and the organization with the highest GPA at the end of each semester.